## **CHECK-IN and OUT PROCEDURES for HUNTING and SCOUTING**

JBSA does not have a reservation system. Hunters are able to check-in online starting at 0001 each day. Even though you are checked-in on-line you DO NOT have permission to be on JBSA-Camp Bullis outside of the cantonment area until you physically check-in at RNGRC and get a parking pass for that day.

- Online check-in prior to 0530 but not physically checked-in by 0730 results in loss of assigned occupancy slot.
- Online check-in after 0530 but not physically checked-in 2 hours after your on-line check-in results in loss of assigned occupancy slot.

## Our busiest check-in times are 0530-0730 and 1200-1400, plan accordingly.

- 1. Log into your iSportsman account using your home computer/laptop/tablet or smart phone. <a href="https://jbsa.isportsman.net">https://jbsa.isportsman.net</a>
- 2. On your JBSA iSportsman home screen, click the blue button that says "Checkin / Checkout"
- 3. On the next webpage click the large "Checkin" button
- 4. Select Activity (scouting or hunting). If hunting you may be asked to declare type of hunting: WTD, Dove, Quail, Turkey, Exotics, or Hunting (Non-deer) for all other GP species. Scouting is not allowed on hunting days. If you only hold a scouting permit you will not be allowed to check-in on hunting days. If you hold any hunting permit you are required to check-in as a hunter and hunter orange rules apply on hunting days.
- 5. Read Acknowledgement(s). If you concur click the "I Accept" button; if you do not concur with the acknowledgement click the "I Do Not Accept". If you "do not accept" you do not have permission to be outside of the Camp Bullis cantonment area for recreational purposes.
- 6. Select which Training Area you want to check-in to.
- 7. Answer if you have any guest.
  - a. If you do click "yes" and fill in your guest's permit number and last initial, then done adding guest.
  - b. If you do not have guest click "no"
- 8. "Accept" or "Do Not Accept" the required checkout time. If you "do not accept" you do not have permission to be outside of the Camp Bullis cantonment area for recreational purposes.
- 9. Click the "Confirm Checkin" button.
- 10. Prior to going to the field, you MUST stop at the Rod N Gun Recreation Center to pick up your parking pass.
- 11. Checkin complete, enjoy your time on JBSA-Camp Bullis.
- 12. Ensure you check-out on time at the Rod N Gun Recreation Center. Return your parking pass to be checked-out.

## PLEASE REPORT ANY ISSUES WITH THIS PROCESS TO DAYNA CRAMER.